

# Historic Preservation Commission

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## CITY OF LEBANON HISTORIC PRESERVATION COMMISSION Regular Meeting – January 11, 2022

### Attendees

Wayne Oakley	Jesse Gilliam	Marilyn Bryant	Greg Dugdale
Phillip Allison			
Kristy Barhite	Kathleen Vail	Paul Corder	

### Call to Order

Staff called the meeting to order at 5:03 PM and welcomed Phillip Allison as the new commission member replacing Courtney Vick.

### Election of Officers

#### 1. Chairman

A motion was made by Greg Dugdale and seconded by Wayne Oakley to elect John Foutch as Chairman. Motion carried. John Foutch is Chairman.

#### 2. Vice Chairman

A motion was made by Wayne Oakley and seconded by Greg Dugdale to elect Marilyn Bryant as Vice Chairman. Motion carried. Marilyn Bryant is Vice Chairman.

#### 3. Secretary

A motion was made by Greg Dugdale and seconded by Jesse Gilliam to elect Staff as Secretary. Motion carried. Staff is Secretary.

The meeting was turned over to Vice Chairman Marilyn Bryant.

### Approval of Minutes

A motion was made by Wayne Oakley and seconded by Jesse Gilliam for approval of the regular December 14, 2021 Historic Preservation Commission Meeting Minutes. Motion carried 5-0.

### New Business

1. *Case 22-01 Request by Cody McCray and Kyle Shaffer for a Certificate of Appropriateness for work being done at 112 Public Square (Tax Map 68E Group O Parcel 26) zoned CD in Ward 3*

Per the application, they are requesting to install a new storefront on the front façade of the building. The new storefront would be brick and would include a new double door, new windows, a transom window and an aluminum awning. This project came before the Commission in July 2021 with the same proposal. However, only approval was for installation of a new sign in the same location as the current sign.

Staff recommended deferral of the new storefront design as the application is incomplete and does not address Commission concerns from the July 2021 meeting. The application does not present a unified design

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or specify measurements of window openings, nor does it explain the request in change of materials in storefront and/or storefront design. The Commission requested more brickwork detailing around the windows and this proposal indicates the use of concrete sills. Awning details should provide information on how it is held to the building.

A motion was made by Greg Dugdale and seconded by Wayne Oakley for deferral of the project. Motion Carried.

There was discussion about the front elevation picture that did not contain dimensions of the windows, etc.

### Commissioner Comments

Chairman John Foutch was going to comment on the work being done at 706 W Main Street however he was not able to attend the meeting.

### Planning Comments

#### Historic Districts Brochures

The brochures were presented with a professional design and the commissioners commented that they liked the look.

#### HPC approval process change.

Planning commission is still a part of the referral for approval process, and they would have to make a recommendation to change it.

A motion was made by Greg Dugdale for making no recommendation. Motion failed for lack of a second. The commissioners expressed that they would like everyone available for that decision.

#### Request for proposals and schedule

Staff explained that they would like to get the RFP sent out as soon as possible and the commission would be emailed the proposal to look at first. With this schedule, the consultants would be available to meet the commission at February's meeting.

#### Upcoming historic districts inventory meeting

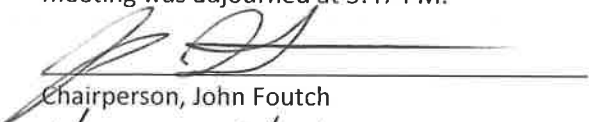
Staff has been meeting with Kim Parks regarding the landmark inventory and will meet with her again later this month to discuss the Main Street inventory.

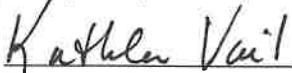
#### Scheduling of February work session for landmarks

After discussion it was decided to wait until the February HPC Meeting to discuss the possible dates.

### Adjourn

A motion to adjourn was made by Jesse Gilliam and seconded by Phillip Allison to adjourn the meeting. The meeting was adjourned at 5:47 PM.

  
Chairperson, John Foutch

  
Recording Secretary, Kathleen Vail

  
Date

  
Date