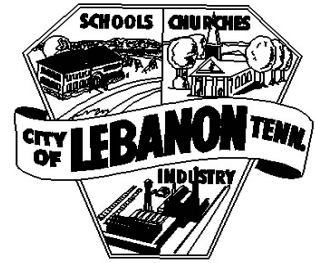


# CITY OF LEBANON, TENNESSEE

## Planning Commission Application Preliminary Subdivision Plat General Information & Checklist



Title of Project \_\_\_\_\_  
Street Location \_\_\_\_\_  
Tax Map/Group Number \_\_\_\_\_ Parcel Number \_\_\_\_\_  
Total Acreage \_\_\_\_\_

### Approval Requested:

- |   |  |
|---|--|
| <input type="checkbox"/> Annexation & Zoning _____ Acres / To _____ | <input type="checkbox"/> Specific Plan District _____ Acres  |
| <input type="checkbox"/> Preliminary Subdivision _____ No. of Lots  | <input type="checkbox"/> Final Subdivision _____ No. of Lots |
| <input type="checkbox"/> Rezoning _____ Acres / From _____ To _____ | <input type="checkbox"/> Site Planning _____ Bldg. sq.ft.    |

### Owner/Developer:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number \_\_\_\_\_ E-Mail \_\_\_\_\_

### Surveyor/Engineer:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number \_\_\_\_\_ E-Mail \_\_\_\_\_

### Information required for all applications:

- Cover Letter or Written Narrative Explaining the Purpose of the Request
- Thirteen (13) Copies of all Required Information
- Non-refundable Application Fee (see current fee schedule)

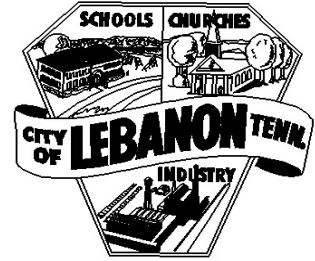
Date Application Filed \_\_\_\_\_ Date of Requested Planning Commission Meeting \_\_\_\_\_

# CITY OF LEBANON, TENNESSEE

Planning Commission Application

Preliminary Subdivision Plat General Information & Checklist

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Title of Project \_\_\_\_\_

TCA 134-304(a) states, in part, “The Commission shall approve or disapprove a plat within thirty (30) days after submission of such plat...” By signing this application, the applicant (and owners, as applicable) acknowledge that items for consideration by the Planning Commission shall be considered submitted when all required information, a completed submittal application, and fee have been received by the City of Lebanon by noon (12:00 pm) on the fourth Wednesday of every month. The Planning Commission agenda will be finalized approximately two (2) weeks after the submittal deadline. You may call 444-3647 to verify placement of an item on the agenda.

Applications shall not be placed on the Planning Commission agenda until complete information is received. It is the responsibility of the applicant to submit the required, complete and accurate information before such application may be considered.

It is understood that approval of the proposed development is conditioned upon full compliance with all applicable regulations and ordinances of the City of Lebanon and conditions imposed by the applicable commissions of the City. In cases where the applicant is not the property owner, it is also hereby acknowledged by the property owner that he or she is in full agreement with the content of this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Owner (if different from applicant  
provide a copy of contract showing involved parties)

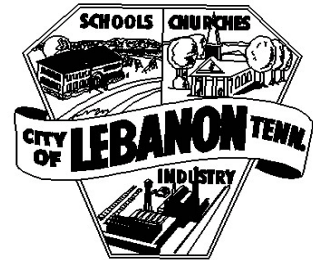
As the applicant or the applicant’s agent, I understand that it is my sole responsibility to notify my client of the time, date and location of the Preliminary Planning Commission and Planning Commission meetings at which this application will be heard and to ensure that someone representing this item is in attendance at each of these meetings.

\_\_\_\_\_  
Signature of Applicant or Applicant’s Agent

# CITY OF LEBANON, TENNESSEE

Planning Commission Application

Preliminary Subdivision Plat General Information & Checklist



Title of Project \_\_\_\_\_

I hereby attest that I have provided a complete application and included all of the necessary attachments as required. I understand that if information is incomplete and/or otherwise not provided, this application may be deferred until such time as the necessary information is provided.

\_\_\_\_\_  
Signature of Person Completing & Submitting this Application

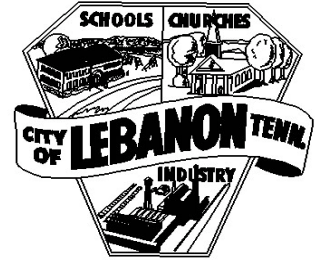
Provided with Submittal		For Office Use
	Subdivision Name	
	Location Map	
	Tax Map and Parcel Number Information for Subject Parcel(s)	
	Deed Book and Page Number	
	Civil District	
	Zoning of Subject Parcel(s) and that of Adjoining Properties	
	Property Acreage	
	Graphic Scale (1" = 10', 20', 30', 40', 50', 60' or 100')	
	North Arrow	
	Date and Date(s) of Any Revisions	
	Name and Address of Owner/Developer	
	Name and Address of Design Firm and Contact Person	
	Bearings and Dimensions of Property Boundary	
	Name of Adjacent Owner(s)	
	Contours at 2 foot Intervals	
	Lot Lines and Dimensions	
	Building Setback Lines (Front, Side, Rear)	
	Lot Numbers	
	Existing and/or Proposed Street Names and Right-of-Way	
	Location and Size of Existing and Proposed Public Utilities and/or Easements (Sewer, Water, Gas, Electric and Fire Hydrants)	
	Location of Existing Platted Property Lines and Buildings	
	Location of Existing Water Courses, Railroads, Bridges, and Culverts	
	Location of Existing Drainage and/or Public Utility Easements	
	Location of Existing and Proposed Fire Hydrants	
	Location of the 100-year Floodplain, Floodway and Proposed Finished Floor Elevation (if applicable)	
	Proposed Subdivision Signage (Location, Size, and Height)	
	Notes Road Construction Road Specification Floodplain/Floodway Blue Line Stream	
	Other Information as may be required by City Staff or the Planning Commission	

# CITY OF LEBANON, TENNESSEE

Planning Commission Application

Preliminary Subdivision Plat General Information & Checklist

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Title of Project \_\_\_\_\_

This application shall be accompanied by maps, drawings or other supportive information necessary to explain the request. The applicant or a representative shall be present at the Preliminary Planning Commission and Planning Commission meetings. The Planning Commission reviews the request approves, approves with conditions or denies the Preliminary Subdivision Plat.

The following information is requested to comply with Ordinance 07-3203.

Title of Project \_\_\_\_\_



**CITY OF LEBANON**

**Planning and Zoning  
Interest Disclosure Form**

The undersigned does hereby warrant and affirm, to the best of his/her knowledge and belief, that no employee and/or public official of or for the City of Lebanon, Tennessee, or a member of such employee's or public official's immediate family, shall receive, or has received, any monetary or other consideration, directly or indirectly, either past or in the future, relative to the subject transaction or business for which application is being made.

\_\_\_\_\_ YES

\_\_\_\_\_ NO

If "NO," please disclose in full detail any monetary or other consideration any employee and/or public official of or for the City of Lebanon, Tennessee, or a member of such employee's or public official's immediate family, shall receive, or has received, either directly or indirectly, including the source for such consideration.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant (Printed)

\_\_\_\_\_  
Applicant (Signed)

STATE OF TENNESSEE  
COUNTY OF WILSON

Personally appeared before me, the undersigned, a Notary Public in and for said county and state, \_\_\_\_\_, known to me to be the person who signed the foregoing instrument, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office this the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_