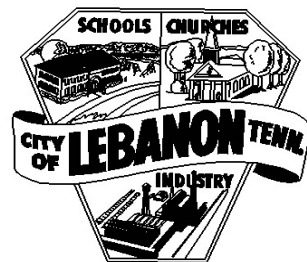


CITY OF LEBANON, TENNESSEE

Planning Commission Application Site Plan General Information and Checklist



Title of Project _____
Street Location _____
Tax Map/Group Number _____ Parcel Number _____
Total Acreage _____

Approval Requested:

- | | |
|---|--|
| <input type="checkbox"/> Annexation & Zoning _____ Acres / To _____ | <input type="checkbox"/> Specific Plan District _____ Acres |
| <input type="checkbox"/> Preliminary Subdivision _____ No. of Lots | <input type="checkbox"/> Final Subdivision _____ No. of Lots |
| <input type="checkbox"/> Rezoning _____ Acres / From _____ To _____ | <input type="checkbox"/> Site Planning _____ Bldg. sq.ft. |

Owner/Developer:

Name _____
Address _____
Telephone Number _____
Fax Number _____ E-Mail _____

Surveyor/Engineer:

Name _____
Address _____
Telephone Number _____
Fax Number _____ E-Mail _____

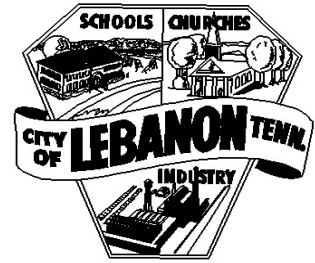
Information required for all applications:

- Cover Letter or Written Narrative Explaining the Purpose of the Request
- Thirteen (13) Copies of all Required Information
- Non-refundable Application Fee (see current fee schedule)

Date Application Filed _____ Date of Requested Planning Commission Meeting _____

CITY OF LEBANON, TENNESSEE

Planning Commission Application Site Plan General Information and Checklist



Title of Project _____

TCA 134-304(a) states, in part, “The Commission shall approve or disapprove a plat within thirty (30) days after submission of such plat....” By signing this application, the applicant (and owners, as applicable) acknowledge that items for consideration by the Planning Commission shall be considered submitted when all required information, a completed submittal application, and fee have been received by the City of Lebanon by noon (12:00 pm) on the fourth Wednesday of every month. The Planning Commission agenda will be finalized approximately two (2) weeks after the submittal deadline. You may call 444-3647 to verify placement of an item on the agenda.

Applications shall not be placed on the Planning Commission agenda until complete information is received. It is the responsibility of the applicant to submit the required, complete and accurate information before such application may be considered.

It is understood that approval of the proposed development is conditioned upon full compliance with all applicable regulations and ordinances of the City of Lebanon and conditions imposed by the applicable commissions of the City. In cases where the applicant is not the property owner, it is also hereby acknowledged by the property owner that he or she is in full agreement with the content of this application.

Signature of Applicant

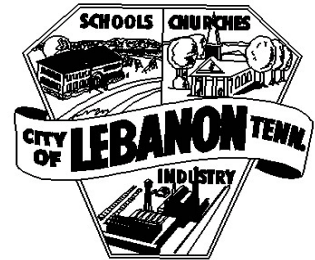
Signature of Owner (if different from applicant
provide a copy of contract showing involved parties)

As the applicant or the applicant’s agent, I understand that it is my sole responsibility to notify my client of the time, date and location of the Preliminary Planning Commission and Planning Commission meetings at which this application will be heard and to ensure that someone representing this item is in attendance at each of these meetings.

Signature of Applicant or Applicant’s Agent

CITY OF LEBANON, TENNESSEE

Planning Commission Application Site Plan General Information and Checklist



Title of Project _____

I hereby attest that I have provided a complete application and included all of the necessary attachments as required. I understand that if information is incomplete and/or otherwise not provided, this application may be deferred until such time as the necessary information is provided.

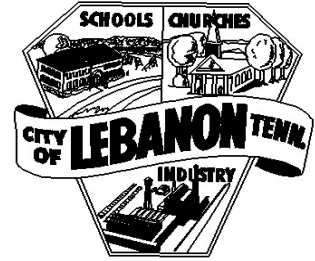
Signature of Person Completing & Submitting this Application

Provided with Submittal		For Office Use
	Title of Site Plan	
	Proposed Use(s) of Building(s)	
	Location Map	
	Tax Map and Parcel Number Information for Subject Parcel(s)	
	Zoning of Subject Parcel(s) and that of Adjoining Properties	
	Lot Area (in square feet and acreage)	
	Graphic Scale (1" = 10', 20', 30', 40', 50', 60' or 100')	
	North Arrow	
	Date and Date(s) of Any Revisions	
	Name, Address and Telephone Number of Owner/Developer	
	Name, Address and Telephone Number of Design Firm and Contact Person	
	Boundary Information (distances and bearings), including Property Corners Marked with Iron Pins and Stakes	
	Building Area (Dimensions of Building and Number of Stories)	
	Limits of Proposed Fill and Proposed Final Grading (existing and proposed contours – 1 or 2 foot intervals)	
	Erosion and Sediment Control Measures	
	Building Setback Lines (Front, Side, Rear)	
	Maximum Lot Coverage	
	Square Footage of Required and Proposed Landscaping Square Footage of Each Landscape Area(s) Minimum of 10% of Overall Site, Half in Front of the Structure Minimum of 10 feet in depth along street frontage(s)	
	Dumpster Pad Location and Proposed Screening	
	Loading and Unloading Area(s)	
	Location and Size of Existing and/or Proposed Public Utilities Sewer (including clean-outs), Water (including water meter & backflow preventer), Gas, Electric and Fire Hydrants	
	Location and Size of Existing and/or Proposed Private Service Lines	
	Parking Spaces Ratio Used and Number of Spaces Required and Proposed Size of Stalls and Drive Aisles Number of Handicap Spaces and Location of Related Signage Type of Material Proposed for the Parking Surface	
	Location and Width of Ingress and Egress Points	

200 North Castle Heights Avenue • Lebanon, Tennessee 37087 • (615) 444-3647 • Fax (615) 443-2899

CITY OF LEBANON, TENNESSEE

Planning Commission Application Site Plan General Information and Checklist



Title of Project _____

	Location of the 100-year Floodplain, Floodway and Proposed Finished Floor Elevation (if applicable)	
	Existing and/or Proposed Development Signage (Size, Height, and Location)	
Provided with Submittal		For Office Use
	Existing and/or Proposed Pole Lights Photometric Plan showing light levels along perimeter of property (provided as a separate sheet)	
	Drainage and Utility Easements	
	Existing and/or Proposed Drainage Ways and Drainage Patterns	
	Location and size of downstream drainage structure(s)	
	Names of All Public Streets Adjoining Property	
	Centerline of the Right-of-Way and Distance from Centerline to Property Line Total Right-of-Way Width, and Limits of Existing Pavement	
	Location of Existing Access Points (Streets, Driveways) Across from the Site	
	Notes, as applicable Drainage Easement Note Blue Line Note Floodplain Note Natural Drainage Way Note Sink Hole Note	
	Certificates Drainage and Utilities Cross Connection/Pretreatment Building Permit Fire Code	
	Other Information as may be required by City Staff or the Planning Commission	

This application shall be accompanied by maps, drawings or other supportive information necessary to explain the request. The applicant or a representative shall be present at the Preliminary Planning Commission and Planning Commission meetings. The Planning Commission reviews the request approves, approves with conditions or denies the Site Plan.

The following information is requested to comply with Ordinance 07-3203.

Title of Project _____



CITY OF LEBANON

**Planning and Zoning
Interest Disclosure Form**

The undersigned does hereby warrant and affirm, to the best of his/her knowledge and belief, that no employee and/or public official of or for the City of Lebanon, Tennessee, or a member of such employee's or public official's immediate family, shall receive, or has received, any monetary or other consideration, directly or indirectly, either past or in the future, relative to the subject transaction or business for which application is being made.

_____ YES

_____ NO

If "NO," please disclose in full detail any monetary or other consideration any employee and/or public official of or for the City of Lebanon, Tennessee, or a member of such employee's or public official's immediate family, shall receive, or has received, either directly or indirectly, including the source for such consideration.

Applicant (Printed)

Applicant (Signed)

STATE OF TENNESSEE
COUNTY OF WILSON

Personally appeared before me, the undersigned, a Notary Public in and for said county and state, _____, known to me to be the person who signed the foregoing instrument, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office this the _____ day of _____, 2009.

Notary Public

My Commission Expires: _____