



Philip Craighead  
Mayor

# CITY OF LEBANON

*Office of the Mayor*

200 North Castle Heights Avenue  
Lebanon, TN 37087

philipcraighead@lebanontn.org

615-443-2839  
Fax 443-2851

August 7, 2009

As most everyone knows, the City of Lebanon budget process has been a tough road this year. The economic downturn has slowed new construction and our sales tax revenues have dropped over \$1,000,000. My office along with the various departments worked diligently to reduce general fund expenditures over \$2,000,000. Unfortunately, these reductions were not enough to balance the budget. New fees and tax options were discussed with City Council but not implemented at this time to support our General Services Programs and our Stormwater Program. Ultimately the only option was to reduce payroll and manpower. This task was accomplished by eliminating 15 vacant positions and 11 current workers (five of which will be retiring). This loss of manpower, which has been referred to as a "reduction in force," will certainly have some impact on day-to-day operations and services the City provides; however, our employees are committed to giving it their best effort to keep inconveniences to a minimum however.

One area that we are having to modify is our chipper service program. We have been fortunate to run this service on a weekly basis for many years. This service is generally provided monthly or quarterly and is not available in many communities. Due to the reduction in force we are modifying our program to a monthly service. The following information is provided to assist you in understanding our chipper service program. Please read the information and partner with us to successfully implement this change. We appreciate your understanding as we move forward to provide the best services possible to every Lebanon citizen.

Philip Craighead  
Mayor

## CITY OF LEBANON RESIDENTIAL CHIPPER SERVICE POLICY

### 1. Zones/Routes

The City will be divided into two (2) pickup zones.

Zone 1 includes areas that were previously picked up on Monday and Tuesday routes.

Zone 2 includes areas that were previously picked up on Wednesday, Thursday and Friday routes.

### 2. Schedule

Zone 1 service will begin the first Monday of each month. Citizens will need to place all trimmings, limbs, bagged grass clippings and bagged leaves out by 7:00 a.m. the first Monday. City workers will make one run through the zone so please have your items out by Monday morning.

Zone 2 service will begin the third Monday of each month. Citizens will need to place all trimmings, limbs, bagged grass clippings and bagged leaves out by 7:00 a.m. the third Monday. City workers will make one run through the zone so please have your items out by Monday morning.

3. This service is provided for disposal of limbs, brush and leaves as related to the resident's routine and normal maintenance of trees, bushes and shrubs upon resident's property. Resident is defined as a single family home or a duplex.
  4. The maximum diameter of limbs that will be picked up is 6 inches. Maximum length is 8 feet.
  5. Piles should not exceed 10' in width, 8' in length (depth from ROW) and 5' in height.
  6. Service is provided to homes located on public streets. Vacant lots are not served.
  7. The limbs, brush and leaves must be piled within six (6) to eight (8) feet of the paved roadway. Piles should not be placed in the ditch or obstruct visibility of the traveling public. Limbs must be separated from leaves.
- 
8. Grass clippings must be bagged. Leaves must be bagged except when City operates the fall/winter leaf vacuum program.

**Items That Cannot Be Picked Up:**

- **Root balls, stumps or logs.**
- **Plastic, metal or wire.**
- **The City does not pick up after commercial contractors.**

Questions related to this policy shall be directed to the General Services Administrator at 444-0825, Ext. 104, or the Commissioner of Public Works at 443-2824, Ext. 241. Information is also available on the City web page – <http://www.lebanontn.org/departments/generalservices/streetdept.aspx>.