



RICK BELL, Mayor

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**REGULAR LEBANON AIRPORT COMMISSION MEETING
AGENDA – THURSDAY, SEPTEMBER 1, 2022 – 4:00 P.M.
LEBANON MUNICIPAL AIRPORT – 200 AVIATION WAY – LEBANON, TENNESSEE**

1) CALL TO ORDER

2) APPROVAL OF MINUTES

- A. 8/3/22 Regular Meeting
- B. 8/16/22 Special-Called Meeting

3) COMMUNICATIONS FROM CITIZENS

4) ENGINEERING REPORT

- A. REILs/PAPI Lights/Runway Lighting System Phase I
- B. ALP
- C. 100LL Self-Serve Fuel Farm
- D. M54 RSA Determination
- E. East Apron Pavement Rehab
- F. Terminal Parking Lot Expansion
- G. Row D Construction
- H. West Side Hangar Site D (PNJ Venture Partners)
- I. Internet Service Overhaul
- J. Northwest Terminal Apron Expansion Conceptual Design
- K. Air Methods Crew Quarters
- L. Data Analytics Inquiry

5) OLD BUSINESS

- A. T-Hangar Waiting List
 - 1. New Additions
 - 2. Updated List
- B. Hangar Inspections
 - 1. Following up on B-12 eviction with City Attorney.
 - 2. E-14, 15 and 16
- C. Southeast Development – Jeff and R.T. working with Kevin Brisco to draft development agreement.
- D. FBO Proposals – Report and New Committee Recommendation
- E. PNJ Lease – Ready to Execute
- F. Lease Language for New Row E Term and Future A and B Leases
 - 1. Own Plane vs Lease Plane
 - 2. Partnerships – Definition
 - 3. Sublease Policy – Review and Tweak
 - 4. Dry Lease – Acceptable?

“This institution is an equal opportunity provider and employer.”

5. Penalty for Non-Compliance
6. Notes – Requirement for owner’s plane to be in the hangar per the approved lease. If lessee needs to make a change, a written request required to submit to FBO. FBO to forward to City. Present at next AC meeting.
- G. Bartons Village Development – Update on Water Feature
- H. T-Hangar Tenant Compliance Concerns for Hangars A, B and E
 1. Plane N-Number, Make and Model #
 2. Plane Owner(s) (Include Partnership) or Lease Info
 3. Lessee Email Address
 4. Lessee Phone Number
 5. See Attached DRAFT
- I. Property Purchase – 816 Castle Heights Ave. – Approved by City Council. Owner has been contacted.
- J. Other

6) NEW BUSINESS

- A. Planning Commission Items – 9/27/22
- B. Board of Zoning Appeals Items – 9/26/22
- C. ACIP Update – Projects/Funding/Bipartisan Infrastructure Law (BIL) – R.T. to present.
- D. Other

7) FINANCIAL REPORT

8) FBO REPORT

9) UPCOMING EVENTS

10) INFORMATION ONLY ITEMS

- A. PAPI Lights – (1) Temporary repair/parts availability (2) Engineering to survey and verify tree(s) to trim or remove. Make arrangements with property owner to trim or remove. Advise FBO and/or FAA. – No New Info
- B. Soccer Field Update
- C. Supplemental Signage – Runway Hold Positions Taxiway A1 – No New Info
- D. Need to receive executed ingress/egress easement from Savage and record. – No New Info
- E. Sound Abatement Ordinance for Developments Near Airport
- F. Thorne Dr. Connection – Future Discussion as to When to Implement
- G. Cracker Barrel Lease(s) Reconciliation – CB has requested we address (May 2022).
- H. West Side Partial Parallel Taxiway – Preliminary Design – Complete

11) ADJOURNMENT