



LEBANON POLICE

www.lebanonpd.org

MIKE JUSTICE, CHIEF OF POLICE
406 Tennessee Boulevard
Lebanon, Tennessee 37087
(615)444-2323
FAX (615)443-3960

BERNIE ASH, MAYOR
200 Castle Heights Avenue North
Suite 100
Lebanon, Tennessee 37087

HOW TO MAKE A COMPLAINT

If you wish to make a complaint about the action of a Lebanon Police Officer, or about any aspect of the Lebanon Police Department operations, in lieu of the Citizens Review Board, please:

1. Come to the Police Department located at 406 Tennessee Boulevard and tell any employee that you want to make a complaint:
2. Call the Police Department at (615)444-2323 and tell the person answering the phone that you want to make a complaint, or:
3. Write out your complaint and mail it to the Chief of Police, Lebanon Police Department, 406 Tennessee Boulevard, Lebanon, Tennessee, 37087.
4. Go to our website at <http://www.lebanonpd.org/police-department/commendation-complaint>. You can print the form and complete it so that it can be submitted.

A Lebanon Police supervisor will assist you in filling out a complaint form. This form also asks you to identify yourself and then give the specific detail about your complaint.

If it is going to take an extended period of time to investigate your complaint, you will be contacted to advise you when you may expect a reply to your complaint.

When your complaint has been investigated, the Chief of Police will review the investigation and will contact you and advise you of the results of the investigation.



A Tennessee Accredited Law Enforcement Agency

Lebanon Police Department
Report of Complaint Against Police Personnel

Today's Date _____ Time _____ Supervisor Receiving _____

Incident Date _____ Incident Time _____ Location _____

Complaint Against Officer _____

Complainant _____ DOB _____

Address _____

Business _____

Phone(s) _____

Victim _____ DOB _____

Address _____ Phone _____

Victim _____ DOB _____

Address _____ Phone _____

Witness _____ DOB _____

Address _____ Phone _____

Witness _____ DOB _____

Address _____ Phone _____

Nature of Complaint _____

(continued on next page)

Lebanon Police Department
Report of Complaint Against Police Personnel

I do hereby certify that the above report is true and correct as best as I can present the facts pertinent to this complaint. I understand that under the regulations of the Lebanon Police Department, the employee whom this complaint is filed may be summoned to appear at an Administrative Hearing. By signing this complaint I agree, if necessary, to appear at the hearing and testify under Oath concerning all matters relevant to this complaint. I also understand that a written record of all testimony will be made and a copy will be furnished to the employee and their attorney. If a hearing is held, the employee and their attorney have a right to be present and to cross-examine me concerning any testimony I might give.

NOTICE: IT IS UNLAWFUL FOR ANY PERSON OR PERSONS TO REPORT TO A LAW ENFORCEMENT OFFICER AN OFFENSE OR INCIDENT THAT DID NOT OCCUR. (TCA 39-16-502)

Signature of Complainant _____
Date _____ Time _____

Signature of Officer Receiving Complaint _____
Date _____ Time _____

