

CITY OF LEBANON, TENNESSEE

Planning Commission Submittal Major Final Plat Checklist



Title of Project _____

Provided with Submittal		For Office Use
	Subdivision Name	
	Location Map - Can be obtained at https://maps.lebanontn.org/rokmaps/	
	Tax Map, Group and Parcel Number Information for Subject Parcel(s)	
	Civil District	
	Zoning of Subject Parcel(s) and that of Adjoining Properties	
	Property Acreage and Any Remaining Acreage and Road Frontage	
	Graphic Scale (1" = 10', 20', 30', 40', 50', 60' or 100')	
	North Arrow	
	Date and Date(s) of Any Revisions	
	Name, Address, Telephone Number and Email of Owner/Developer	
	Name, Address, Telephone Number and Email of Design Firm and Contact Person	
	Bearings and Dimensions of Property Boundary	
	Location and Description of Survey Monuments	
	Name of Adjacent Owner(s)	
	Lot Lines, Lot Numbers, Dimensions and Square Footages Lot numbers including Open Space/Unbuildable Lots must be sequential	
	Building Setback Lines (Front, Side, Rear)	
	Existing and/or Proposed Street Names, Right-of-Way Dedication and Centerline	
	Location and Size of Existing and/or Proposed Public Utilities and/or Easements (Sewer, Water, Gas, Electric and Fire Hydrants)	
	Location of Existing Water Courses, Railroads, Bridges and Culverts	
	Location of Proposed Public Utility Drainage Easements and Other Easements	
	Location of 100-year Floodplain, Floodway and Proposed Finished Floor Elevation, if applicable	
	Proposed Subdivision Signage (Location, Size and Height)	
	Location of Stop and Street Name Signs	
	Location and Description of Survey Monuments	
	SSDS Areas	
	Grading and Drainage Plans	
	Curb and Gutter or Drainage Ditch Cross Section	
	Label Critical Lots with an *	
	A note listing the following items: Linear Feet of Water Line Number of Fire Hydrants Linear Feet of Sewer Line	
	Notes Road Construction Note Road Specification Note Floodplain/Floodway Note Blue line Stream Note Sink Hole Note Drainage Note Void/Vacate	

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	Certificates Accuracy Ownership Streets and Utilities Utilities Bond Water and Sewer Health Department Recording Void if Not Recorded By --	
	Other Information as may be required by City Staff or the Planning Commission	

This application shall be accompanied by maps, drawings, or other supportive information necessary to explain the request. The applicant or a representative shall be present at the Preliminary Planning Commission and Planning Commission meetings. The Planning Commission reviews the request and approves, approves with conditions, defers, or denies the Final Subdivision Plat.

Design Professional Certification

By my signature below, I hereby certify under penalty of law that I have reviewed the above checklist and believe that I provided a complete application with all included information required and is ready for city staff review. I understand that if information is incomplete and/or otherwise not provided, this application may be deferred/rejected until the necessary information is provided.

Signature **and Seal** of Design Professional